

BWC's workplace safety and health classes

BWC's Division of Safety & Hygiene offers more than 60 occupational safety, health and ergonomics courses at various locations throughout Ohio and online at ohiobwc.com.

These courses are **free** for Ohio employers that have an active workers' compensation policy with BWC. For more information, call 1-800-OHIOBWC. To enroll for a class online, follow the directions on page 3.

Cambridge

Cambridge Customer Service Office
61501 Southgate Road
Cambridge, OH 43725-9114

2010	Class	Day(s)
Aug. 10	Powered Industrial Trucks: Developing a Training Program	1.0
Sept. 14	Controlling Workers' Compensation Costs	1.0
Oct. 26-27	Confined Space Assessment and Work	1.5
Nov. 18	First Aid in the Workplace	1.0

2011	Class	Day(s)
Feb. 15	Ergonomics: Basic Principles	1.0
Feb. 17	Accident Analysis	1.0
March 15	OSHA Recordkeeping	1.0
March 24	Controlling Workers' Compensation Costs	1.0
April 12	Wellness in the Workplace Workshop	0.5 PM
April 12	Bloodborne Pathogens	0.5 AM
May 3-4	Construction Safety Elements (OSHA10)	2.0
June 7-8	Train the Trainer	1.5

Feb. 28	Safety Works for Industry Module 4	0.5 PM
March 1-3	Ergonomics Applied	3.0
March 7	Safety Works for Industry Module 5	0.5 PM
March 8	Lockout/Tagout and Safety-related Work Practices	0.5 AM
March 14	Safety Works for Industry Module 6	0.5 PM
March 17	Machine Guarding Basics	0.5 AM
March 22-23	Train the Trainer	1.5
April 5-7	Safety Fundamentals Examination (ASP) Review	3.0
April 12	Controlling Workers' Compensation Costs	1.0
April 20	First Aid in the Workplace	1.0
April 26	Emergency Preparedness Planning	1.0
May 3	Violence in the Workplace	0.5 PM
May 10	Accident Analysis	1.0
May 26	Effective Safety Teams	1.0
June 9	OSHA Recordkeeping Half-day workshop	0.5 PM
June 13-16	Electrical Hazard Recognition and Abatement	3.5

Canton

Canton Customer Service Office
400 Third St., SE, Suite 2
Cambridge, OH 44702-1102

2010	Class	Day(s)
July 29	Controlling Workers' Compensation Costs	1.0
Aug. 26	OSHA Recordkeeping	1.0
Sept. 2	Accident Analysis	1.0
Sept. 9	Controlling Workers' Compensation Costs	1.0
Sept. 13	Safety Works for Industry Module 1	0.5 PM
Sept. 15	Nonviolent Strategies for Caregivers and Other Staff Working Directly with the Public	1.0
Sept. 20	Safety Works for Industry Module 2	0.5 PM
Sept. 27	Safety Works for Industry Module 3	0.5 PM
Sept. 30	Emergency Preparedness Planning	1.0
Oct. 4	Safety Works for Industry Module 4	0.5 PM
Oct. 18	Safety Works for Industry Module 5	0.5 PM
Oct. 25	Safety Works for Industry Module 6	0.5 PM
Nov. 3	Bloodborne Pathogens	0.5 PM
Nov. 16	Hazard Communication One-day Workshop	1.0
Dec. 6-10	Basic Construction Safety (OSHA 30)	4.5

2011	Class	Day(s)
Jan. 26	First Aid in the Workplace	1.0
Jan. 31	Safety Works for Industry Module 1	0.5 PM
Feb. 7	Safety Works for Industry Module 2	0.5 PM
Feb. 14	Safety Works for Industry Module 3	0.5 PM
Feb. 17	Controlling Workers' Compensation Costs	1.0
Feb. 23	Powered Industrial Trucks: Developing a Training Program	1.0

Columbus

Ohio Center for Occupational Safety and Health
13430 Yarmouth Drive
Pickerington, OH 43147-8310

2010	Class	Day(s)
July 28	Powered Industrial Trucks: Developing a Training Program	1.0
July 29	Hazardous Waste Operations and Emergency Response Awareness	0.8
Aug. 3-5	Respiratory Protection	2.5
Aug. 5	First Aid in the Workplace	1.0
Aug. 18	Nonviolent Strategies for Caregivers and Other Staff Working Directly with the Public	1.0
Aug. 19	Job Safety Analysis	1.0
Aug. 19	Measuring Safety Performance	1.0
Aug. 24	Mold and Other Indoor Air Quality Concerns	1.0
Aug. 24-25	Hazardous Waste Operations and Emergency Response Operations	2.0
Aug. 31	OSHA Recordkeeping	1.0
Aug. 31-		
Sept. 2	Ergonomics Applied	3.0
Sept. 8	Controlling Workers' Compensation Costs	1.0
Sept. 9	Laboratory Safety	1.0
Sept. 9	Safety and Ergonomics for Extended-care Facilities	1.0
Sept. 14-16	Safety Fundamentals Examination (ASP) Review	3.0
Sept. 15-16	Confined Space Assessment and Work	1.5
Sept. 21	Ten Steps for Safety	0.5 AM
Sept. 22	Lockout/Tagout and Safety-related Work Practices	0.5 AM
Sept. 23	Accident Analysis	1.0
Sept. 28	Ergonomics: Basic Principles	1.0
Sept. 28-29	Mechanical Power Press	2.0
Sept. 29	Behavior-based Safety Systems	1.0

Sept. 30	Controlling Costs through Claims Management	1.0
Oct. 5	Restaurant and Food Service Safety	1.0
Oct. 5-7	Hazardous Waste Operations and Emergency Response Technician	3.0
Oct. 7	OSHA Recordkeeping	1.0
Oct. 13	Wellness in the Workplace Workshop	0.5 PM
Oct. 14	First Aid in the Workplace	1.0
Oct. 19	Bloodborne Pathogens	0.5 AM
Oct. 21	Hazardous Waste Operations and Emergency Response Refresher	1.0
Oct. 26-27	Fundamentals of an Effective Safety and Health Program	2.0
Oct. 28	Effective Safety Teams	1.0
Nov. 2-3	Hazard Communication	1.5
Nov. 3-4	Fall Hazards in Construction and Maintenance	2.0
Nov. 9	Powered Industrial Trucks: Developing a Training Program	1.0
Nov. 9	Enhancing Safety through a Drug free Workplace	0.5 PM
Nov. 17	NFPA 70E and You: Insight and Implementation	1.0
Dec. 1-2	Train the Trainer	1.5
Dec. 7-8	Mechanical Power Press	2.0

2011	Class	Day(s)
Jan. 12-13	Construction Safety Elements (OSHA10)	2.0
Jan. 26	Personal Protective Equipment Selection Criteria	0.5 PM
Jan. 27	Emergency Preparedness Planning	1.0
Feb. 8	Effective Safety Teams	1.0
Feb. 8-10	Industrial Ventilation	3.0
Feb. 10	First Aid in the Workplace	1.0
Feb. 15-17	Respirator Fit Testing	2.5
Feb. 17	OSHA Recordkeeping	1.0
Feb. 24	Accident Analysis	1.0
March 1	Behavior-based Safety Systems	1.0
March 2	Job Safety Analysis	1.0
March 7-11	Basic Construction Safety (OSHA 30)	4.5
March 8	Violence in the Workplace	0.5 AM
March 16-17	Electrical Safety Audits	2.0
March 17	Controlling Workers' Compensation Costs	1.0
March 23	Machine Guarding Basics	0.5 PM
March 23-24	Hazardous Waste Operations and Emergency Response Operations	2.0
April 4	Temporary Traffic Management	0.5 AM
April 5-6	Scaffolding Safety	2.0
April 6	Controlling Costs through Claims Management	1.0
April 7	Hazardous Waste Operations and Emergency Response Refresher	1.0
April 12	Ergonomics: Developing an Effective Process	1.0
April 13-14	Fundamentals of an Effective Safety and Health Program	2.0
April 19	Wellness in the Workplace Workshop	0.5 PM
April 21	How Methamphetamines Affect the Workplace	0.5 PM
April 21	Bloodborne Pathogens	0.5 AM
April 26-28	Trenching and Excavation	3.0
April 27	Effective Safety Teams	1.0
May 3	Accident Analysis	1.0
May 3-4	Mechanical Power Press	2.0
May 5	Asthma! Is Your Company at Risk?	1.0
May 10	Employee Safety for Staffing Companies/PEOs	0.5 AM
May 10	Ten Steps for Safety	0.5 PM
May 11	Controlling Workers' Compensation Costs	1.0
May 11-12	Hazard Communication	1.5
May 17-18	Train the Trainer	1.5
May 23-26	Electrical Hazard Recognition and Abatement	3.5
May 24	Hazardous Waste Operations and Emergency Response Awareness	0.8
May 24	Powered Industrial Trucks: Developing a Training Program	1.0
May 25	Machine Guarding Basics	0.5 AM
May 25	You Don't Have to Speak Spanish to Communicate Safety to Your Spanish Speaking Workforce	1.0
June 1	Laboratory Safety	1.0
June 1-2	Fall Hazards in Construction and Maintenance	2.0
June 7	Lockout/Tagout and Safety-related Work Practices	0.5 PM

June 9	Personal Protective Equipment Selection Criteria	0.5 AM
June 22	First Aid in the Workplace	1.0
June 28-30	Certified Safety Professional Examination (CSP) Review	3.0

Youngstown

Youngstown Customer Service Office
 242 Federal Plaza, W., Suite 200
 Youngstown, OH 44503-1210

2010	Class	Day(s)
Aug. 18	Powered Industrial Trucks: Developing a Training Program	1.0
Sept. 8	Wellness in the Workplace Workshop	0.5 AM
Sept. 21-24	Electrical Hazard Recognition and Abatement	3.5
Sept. 29	Safety Works for Industry Module 1	0.5 AM
Sept. 29	Safety Works for Industry Module 2	0.5 PM
Sept. 30	Controlling Workers' Compensation Costs	1.0
Oct. 6	Safety Works for Industry Module 4	0.5 PM
Oct. 6	Safety Works for Industry Module 3	0.5 AM
Oct. 13	Safety Works for Industry Module 6	0.5 PM
Oct. 13	Safety Works for Industry Module 5	0.5 AM
Oct. 19	First Aid in the Workplace	1.0
Oct. 27	Temporary Traffic Management	0.5 AM
Nov. 3	Emergency Preparedness Planning	1.0
Nov. 9	Controlling Workers' Compensation Costs	1.0
Dec. 1	Accident Analysis	1.0
Dec. 2	OSHA Recordkeeping	1.0

2011	Class	Day(s)
Jan. 11	Controlling Workers' Compensation Costs	1.0
Jan. 13	Hazardous Waste Operations and Emergency Response Refresher	1.0
Jan. 26	Ergonomics: Basic Principles	1.0
Feb. 2	Safety Works for Industry Module 2	0.5 PM
Feb. 2	Safety Works for Industry Module 1	0.5 AM
Feb. 8	Restaurant and Food Service Safety	1.0
Feb. 9	Safety Works for Industry Module 4	0.5 PM
Feb. 9	Safety Works for Industry Module 3	0.5 AM
Feb. 16	Safety Works for Industry Module 5	0.5 AM
Feb. 16	Safety Works for Industry Module 6	0.5 PM
Feb. 24	NFPA 70E and You: Insight and Implementation	1.0
March 2	OSHA Recordkeeping	1.0
March 9	Controlling Workers' Compensation Costs	1.0
March 15	Lockout/Tagout and Safety-related Work Practices	0.5 AM
March 16-17	Construction Safety Elements (OSHA10)	2.0
March 22-24	Trenching and Excavation	3.0
April 6	Hazardous Waste Operations and Emergency Response Awareness	0.8
April 13-14	Train the Trainer	1.5
April 20	Controlling Costs through Claims Management	1.0
April 27-28	Fundamentals of an Effective Safety and Health Program	2.0
May 5	Effective Safety Teams	1.0
May 18	Powered Industrial Trucks: Developing a Training Program	1.0
June 2	Bloodborne Pathogens	0.5 PM
June 16	First Aid in the Workplace	1.0
June 21	Nonviolent Strategies for Caregivers and Other Staff Working Directly with the Public	1.0


Online classes

ohiobwc.com

Avoiding Back Trauma
 Getting Started with Safety
 Industrial Hygiene Overview
 Ladder/Stairway Safety
 Preventing Cuts and Lacerations
 Preventing Slips/Trips/Falls

Instructions for using the BWC Learning Center

How to enroll in a class


1. Go to **www.bwclearningcenter.com**.
2. If this is your first visit, please click on First Visit and complete the requested information. If you do not know your BWC policy number, please check with your company's human resources department.
3. On the home page, click on Learning Center.
4. Click on Course Information & Enrollment.
5. Search by keyword, entering a word(s) that is closely related to the desired course. Click Search. The results will appear in the lower left corner of the screen. If it is difficult to see, consider changing the size of your screen display (see below for directions for maximum visibility).
6. Locate the desired course and click on the information icon .
7. In the lower right section of the screen, locate the date/location of your choice. Click Enroll.
8. If you have given an e-mail address, you will receive an e-mail confirming your enrollment. If you have no e-mail address, you will receive a fax or letter.
9. Once you are enrolled, you can view your list of selected classes (and cancel, if needed) in the Personal Learning Center, which is located on the left side of the home page.
10. For assistance, please call 1-800-OHIOBWC.

How to update a profile

1. Go to **bwclearningcenter.com**.
2. Click on User Information Center.
3. Click on Student Records.
4. Click on Update Profile.
5. Edit as needed. Click Submit.

How to find directions

Follow the instructions below to find addresses, directions or maps to BWC training facilities.

1. Go to **bwclearningcenter.com**.
2. Click on User Information Center.
3. Click on Facilities & Training Locations.
4. Locate the desired facility. Click on the information icon .
5. Directions are displayed in the lower right section of the screen.

How to cancel a class

1. Go to **bwclearningcenter.com**.
2. On the left side of the home page, select Personal Learning Center.
3. Locate the class.
4. Click on Cancel.

For maximum visibility

To change the size of your screen display:

1. From the START icon, select Settings;
2. Select Control Panel;
3. Select Display, then the Settings tab;
4. In the Screen Area, move the gauge to 1024 x 768 pixels.

How to print certificates

To print a certificate for a class you have completed:

1. Go to **bwclearningcenter.com**;
2. On the left side of the home page, click on Personal Learning Center;
3. Click on the Transcript tab;
4. Locate the course you have completed, click on certificate;
5. Print it.